



**Inter Club Council Minutes [DRAFT]
May 9, 2018
1:30 pm, Student Council Chambers**

<http://www.deanza.edu/clubs>

<http://www.facebook.com/deanzaicc>

I <3 Clubbing @ De Anza

1. Call to Order

ICC Chairperson, Rex Zhang, called the meeting to order at 1:35pm

2. Approval of the Minutes May 2, 2018

Auto Tech moved and seconded by DECA to approve Minutes of May 2, 2018. There were no objections to approve the Minutes of May 2, 2018. The motion to approve the Minutes of May 2, 2018 was passed by consensus.

3. Approval of Today's Agenda- May 9, 2018

VSA moved and seconded by TSA to approve today's Agenda. There were no objections to approve the Agenda. The motion to approve Today's Agenda was passed by consensus.

4. Club(s) on Probation: (7)

Missed Welcome Week: (2)

Chemistry

This club needs to attend the ICC meetings on May 9th to get off of probation.

ETC

This club needs to attend the ICC meetings on May 9th, 16th, and 23rd to get off of probation.

Missed Club Day: (5)

Clean Energy, Data Science, Iranian Student Association, Green Union, Political Revolution

These clubs need to attend the ICC meetings on May 9th, 16th, and 23rd to get off of probation.

5. Clubs on Trial (2)

Young Americans for Liberty must have attended a New Club Orientation Mtg. by Tues. May 15th, noon.

Share Endeavors must have attended a New Club Orientation Mtg. by Tues. May 15th, noon

6. New Clubs (2)

Massage Club and Dream Ministries will receive a one-time allocation of \$100.

7. Reactivated Clubs (1)

Circle K will receive \$2,429.78 from Circle K's inactive club funds.

8. Number of Active Clubs: (64)

9. Calendars

9.1 ICC/Club Calendar of Events as of 5/8/18

Information is from the Event Planning Request Form

(**New Information in Bold**/ * Money collected)

May 17th; Spring Carnival, 11:00 am – 1:00 pm @ S Lawn

9.2 DASB Calendar of Events as of 5/8/18

Information is from the Event Planning Request Form
(New Information in Bold/ * Money collected)

10. ICC/Club Account Balance Status as of 5/8/18 (New Information in Bold)

ICC Events Award Account	(#41-54600)	\$4,050.00
ICC Allocation-New Club Account	(#41-54720)	\$ 600.00
Club/ICC Allocation Account	(#41-54730)	\$1820.45
ICC Fundraising Holding	(44-4285)	0
ICC Capital	(#44-4290)	\$5,159.27
ICC Inactive Hold	(#44-4300)	\$13,273.28
ICC Scholarship Account	(#44-4310)	\$19,671.32
ICC	(#44-4320)	\$3,607.07

11. Business

11.1 Club Budget Request

4 Elements moved and seconded by DECA to approve Red Cross's request of \$165.00 from Club/ICC Allocation Account #41-54730 to Red Cross (#41-54015-4010) \$78.00 for Supplies (needed for routine club activities), and (#41-54015-5745) \$87 for advertisement (blood drive marketing material in the form of cloth mini posters with American Red Cross Logo). There were no objections to approve budget. The motion to approve Red Cross's request of \$165.00 was passed by consensus.

Injoy moved and seconded by Marketing to approve ICC's request of \$300.00 from ICC/Club Allocation #41-54730 to transfer to ICC Allocation/New Clubs #41-54720. It was further taken to the DASB finance meeting, and will be presented as a budget transfer at the next senate meeting.

11.2 ICC Meeting Survey

The survey sheets were distributed to the ICC representatives, and the results will be shared at the next ICC meeting.

11.3 Club Email

The council requested the clubs to have a standardized email instead of using the personal email of every ICC officer. For instance, Math Club can have an email like "DAMath@gmail.com" instead of using separate emails for every position in the blue roster form.

12. Reports

Officers' Report

Presented by Inter Club Council, May 9th, 2018

Rex Zhang, ICC Chairperson

Email: ICCChairperson1819@gmail.com

Phone: (650) 733-3810

Office Hours: Wednesdays and Fridays 10:30am-11:30am

1. Thank you for filling out our survey for ICC meetings! We are working hard to improve the environment for ICC to help all of you.

2. ICC Scholarship is due this Friday, May 11th. You guys are all eligible as active club officers. Also tell your club officers to apply!
3. I have heard conversations about our current Chair of Marketing, Grace Deng. As your Chairperson, I want to make some clarification: She took the office at a really bad timing. She does have time conflict with her external work so that she could not come to our Meetings until May 28th; in last 2 weeks, she was also really sick and could not come to our Club Day event, which was a pity. However, as Chair of Marketing, she designed the poster for Spring Carnival, made a new design for New Club Packet, and also made promotional item for ICC team. After consensual approval of our ICC officer team and our advisor, she will be having more office hours and taking on more special projects to make up. I hope you guys can continuously trust our ICC team as a whole and have an enjoyable year with us. Thank you for your support!

Nway Htet Htet Aung, ICC Chair of Finance Email: ICCFinance1819@gmail.com

Phone: (408) 745-9185 Office Hours: Mondays and Wednesdays 12:00pm - 1:00pm

1. Please, Please, Please update your Spring 2018 club meeting schedule at Office of College Life. We need to have your latest updated club meeting information (time and location).
2. And again, please update your blue roster if there are changes in your club officers and submit them to Office of College Life.
3. If you have any questions, concerns or suggestions for ICC as a whole and/or for me, you can feel free to either email me or come talk to me after meeting or during my office hours.
4. This fiscal year is coming to the end and we only have two agenda meetings open to the budget request. We still have some money left and please request and spend them!

Angela Lei, ICC Chair of Programs Email: ICCPrograms1819@gmail.com

Phone: (650) 476-6439 Office Hours: Tuesdays 1:20 pm-3:30 pm

1. Thank you for your great ideas during the discussion last week! We got ideas just like promoting on social media and more, extend the time, Club Day Sign-in map, arrangement for clubs by theme, adding food truck, and so on. We will discuss more about it and try to make some improvements before the next club day.
2. Please sign up to volunteer for games on Spring Carnival!

Grace Deng, ICC Chair of Marketing Email: ICCMarketing1819@gmail.com

Phone: (669) 225-8850 Office Hours: Mondays and Wednesdays 3:30-4:30pm

1. Hi everyone! Thank you for putting your trust in me, and I hope to work hard behind the scenes.
2. A new cover has been designed for our "How to Start a Club" packet.
3. Spring Carnival promotional items has been finalized.

Lawrence Su, DASB Liaison

Email: sulawrence101@gmail.com

Phone: (408) 334-1325

Office Hours: Mondays 12:30 pm - 4:30 pm at DASB Office

1. I had a Diversity and Events meeting on Monday to talk about an upcoming event that I mentioned last week, the Spring Social. The Spring Social is intended to attract De Anza students who are about to transfer or graduate out and this event would be a nice opportunity to socialize with other De Anza students one last time with some nice performances by clubs. G. R. A. N. D. and Marketing club representatives came to the meeting and have expressed interest in participating whether through performance or getting the word out. I understand that not everyone can make it to our Monday 4:30 pm meeting at Student Council Chambers B, but I highly encourage clubs to share their ideas and/or stay in the loop of things. Performances would play a large role in this event, so I really would like to see clubs like KDC, 4 Elements, and PUSO to come to our Diversity and Events meetings so that we can discuss more about your performance appearances and what benefits that ICC Advisor: La Donna Yumori-Kaku

Advisor's Report

1. Club Elections need to be completed by Fri. May 18 (6th week of Spring Qt) for club officers who will be here in Fall 2018.

2. ICC Mandatory Financial Orientation Mtg Wed. May 23, 1:30 pm - 2:30 pm in the Student Council Chambers.

Please send the Club President or Vice President or Treasurer to this meeting. If a student is a one of these club officers for 2 different clubs then that student may represent two clubs. Failure to send one of these officers will put the club on Probation. There us No ICC mtg. Please do not send the ICC Rep unless they are also the Club President or Vice President or Treasurer.

3. ICC/Club Financial Roster are due no later than Wed. May 23. Please use Pen only. Please do not use a pencil – it's difficult to read.

4. Copy Machine in Office of College Life: In the Event of a Malfunction or Special Request, please DO NOT open the Copy Machine. Instead, ask the front desk for assistance.

5. Club Meetings for the Summer, 2018: Please turn in an Event Planning Request Form NOW for summer dates. Forms are processed in the order received.

6. Student Accounts will be closed on Friday, May 18. Please plan accordingly.

7. De Anza Graduation: Apply for graduation by Friday, June 23 in order for your name to appear in the ceremony program. Students completing their degree requirements in the summer may participate in the ceremony. Caps and gowns may be purchase in the De Anza Bookstore. Additional information is available at: www.deanza.edu/graduation.

13. Announcements

None

14. Roll Call

	Present	Absent	Probation Present	Probation Absent
4 Elements Hip Hop Club	X			
Academic Quiz Bowl		X		
Anime Club	X			
Auto Tech Club	X			
Badminton Club	X			
Building Basketball Through Teamwork		X		
Career Development	X			
Cheer and Dance Team	X			
Chemistry Club			X	
Child Educators & Advocate Association	X			
Chinese Students & Scholars Association (CSSA)		X		
Clean Energy Club			X	
Christians on Campus	X			
Circle K	X			
Click the World	X			
Data Science Club				X
DECA	X			
Developers' Guild	X			
Dream Ministries	X			
Explorer's Nest	X			
Fellowship of Overseas Students (FOS)	X			
Filmmakers Union (DAFU)	X			
Go and Chess Club	X			
G.R.A.N.D	X			
Green Union Conservation Club				X
Hello World! Code Squad	X			
Hong Kong Student Association	X			
IDEA	X			
Injoy Cultural Club	X			
Interact		X		
International Student Volunteers (ISV)	X			
InterVarsity Christian Fellowship at De Anza	X			
Iranian Student Association			X	
Japanese and American Association (JAA)	X			
Job Fair	X			
K-Pop Dance Club	X			
Koala Tree	X			
Korean Student Association (KSA)	X			
Marketing Club	X			
Massage Club	X			
Math Club	X			
Medical Outreach Association	X			
Muslim Students Association (MSA)	X			
NAMI-DA on Campus Club	X			
Neuroscience Club		X		
Outdoor Club of De Anza College	X			
Permas Indonesian Students Organization (PISO)	X			
Physics Club		X		
Political Revolution (DAPR)		X		
Pop Music Club	X			
Psychology Club	X			
PUSO (Pilipino Unity Student Organization)	X			
Red Cross (DARC)	X			
SAGA	X			
Second Journey		X		
Shotokan Karate Club	X			

	Present	Absent	Probation Present	Probation Absent
Statistics Club (DASC)	X			
Student Nurse Organization	X			
Taiwanese Association of De Anza		X		
The De Anza Network (The Network)	X			
The Engineering Technology Club			X	
The Pacific Bridge	X			
UNICEF De Anza	X			
Vietnamese Student Association (VSA)	X			
TOTAL	49	9	4	2

15. Adjournment

Respectfully Submitted
Arjun Shyam