



## ICC OFFICER MEETING MINUTES

Wednesday, January 24 2023

2:30 PM PST

Remotely Via Zoom

Facilitator: Khanh Ngo, ICC Chairperson  
& Maritza Arreola, ICC Advisor

Contact: [icchairperson@fhda.edu](mailto:icchairperson@fhda.edu) or [arreolamaritza@fhda.edu](mailto:arreolamaritza@fhda.edu)

### Zoom Information

Join Zoom Meeting: <https://fhda-edu.zoom.us/j/88338765802?pwd=Y0xnVXg5RFVlT2hJQVl5T1kyUkloUT09>

Meeting ID: 883 3876 5802

Passcode: 753420

One tap mobile:

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Dial by your location

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Meeting ID: 919 0772 8512

International numbers: <https://fhda-edu.zoom.us/j/88338765802?pwd=Y0xnVXg5RFVlT2hJQVl5T1kyUkloUT09>

### Call to Order

ICC Advisor, Maritza Arreola, called the ICC Officer Meeting to order at 2:31pm.

### Attendance

Position	Name	Present	Absent	Late	Excused
Chairperson	Khanh N.	X			
Chair of Club Affairs	Cedric B.	X			
Chair of Finance	Will W.	X			
Chair of Programs	Ruchira D.	X			

Chair of Marketing	Alena Y.	X			
Secretary	Sean H.	X			
Vice-chair of Programs	Arshiya R.	X			
Vice-chair of Marketing	Britney C.	X			
Intern	Charm H.				X
Intern	Angela W.	X			
Intern	Phway M.	X			
Intern	Crystal N.		X		
Intern	Dana S.	X			
Intern	Annika D.				X
Advisor	Maritza A.	X			

*Guests*

## **Public Comments / Questions for ICC**

### **Business Items**

#### **1. Check In (Discussion)**

Presenter: Maritza

Description: This item is to check in with all those present at this meeting.

Time: 5 min

- Share a highlight of your weekend.

#### **2. New/Reactivated Clubs & Club Status (Discussion/Action)**

Presenters: Cedric

Description: This item is to discuss remaining received applications and other club status updates.

Time: 5 min

- Permias Indonesian Students Organization (PISO) and Math Club status are updated back to active.
- BIT Club submitted their financial roster but are still on probation because they didn't join the last ICC Representative Meeting. (Half table)
- Zero Waste Club is still on probation until their financial roster is updated. (Half Table for Club Day)
- EnT Club sent their updated financial roster and petition.
- Arshiya moved to update the EnT Club status to "On Trial". Seconded by Khanh. No objections. The motion was passed by consensus.
- Reviewed the Integral Association @Integral Association financial roster and notice that the club still requires a treasurer position. The club is also told to be more specific on their purpose because their description is very broad and can be unclear.
- Reviewed the De Anza Pokémon Go Trading Club financial roster and petition. The club is given feedbacks and was told to edit their club's purpose and their description.

3. **Display Case Layout (Discussion)**

Presenters: Cedric, Alena, and Britney

Description: This item is to discuss about the layout of the display case in the lower floor of Campus Center

Time: 5 min

- Add some clarity on the each section of the display case.
- Post ICC Rep Meeting Agenda and Minutes on the glass panel.

4. **Rep Meeting Agenda (Discussion)**

Presenters: Maritza

Description: This item is to finalize the agenda of 02/01/23 ICC Rep Meeting.

Time: 10 min

- Discussed About Business Items For The Next Rep Meeting Agenda
  - Business Item I: Club Awards Announcements and the Club Award Voting.
  - Business Item II: Introducing ICC Elections for the 2023 -2024 academic year.
  - Business Item III: Overview on Campus Villages.
  - Advisor Announcement: Club Meeting Announcements.

5. **Club Day (Discussion/Info)**

Presenters: Ruchira and Arshiya

Description: This item is to finalize and check in before Winter Club Day on 01/26/23

Time: 35 min

- Purchased a wireless speaker and a red T-shirt for the Club Day.
- Discussed about ICC Team's Club Day shifts.
- Discussed about the Club Day marketing which includes taking photos and posting images and videos related to the Club Day on social media.
- Discussed about the Sunken Garden layout where the tabling and setup will happen.
- 56 clubs RSVP for the Club Day and 4 or 5 clubs are on Probation or On-Trial.

**Public Comments**

- No comments are made.

**Adjournment**

ICC Advisor, Maritza Arreola, adjourned the meeting at 3:49pm.

**Announcements**

- No announcements are made.