



ICC REPRESENTATIVE MEETING MINUTES

Wednesday, May 31, 2023

1:30 PM PST

Hybrid (In-person in Student Council Chambers,
Lower Hinson Campus Center; Online via Zoom)

ICC Chairperson: Cedric Buenviaje

Contact: ICCChairperson@fhda.edu

Zoom Information

Join Zoom Meeting

<https://fhda-edu.zoom.us/j/84039516544?pwd=VUVxVUdzRWdyaHpzNUorZm5uTHRaUT09>

Meeting ID: 840 3951 6544

Passcode: 172803

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1. Call to Order:

- ICC Chairperson, Cedric Buenviaje, called the ICC Representative Meeting to order at 1:36pm on Wednesday, May 31.

2. Approval of the ICC Minutes – May 17, 2023

- Pokémon Go Trading Club moved and InterVarsity Christian Fellowship at De Anza College seconded to approve the Minutes of May 03, 2023. There were no objections to approving the Minutes. The motion to approve the Minutes of May 17, 2023 were passed by consensus.

3. **Approval of Today's Agenda – May 31, 2023**

- Volleyball Club moved and De Anza Creative Writers seconded to approve today's Agenda. There were no objections to approve the Agenda. The motion to approve today's Agenda was passed by consensus.

4. **Guest Speakers:**

- No guest speakers.

5. **Announcements:**

5 minutes for Public Comments:

- Mentors @ De Anza is still recruiting for next year's leadership positions! Applications are being looked at on a rolling basis, so apply now 🙏
<https://forms.gle/N4Djp7Xr1bg6NZnS9>
- De Anza Creative Writers is still looking for officers for next year! If you're interested, please apply through this form: <https://forms.gle/JZERibR9KcfFk8SAA>
- Badminton Club: Linktr.ee/dabadminton
- The next 3D Printing club meeting is Friday June 16th in SC3103 from 6-9 pm at De Anza College, please bring a friend. If you would like to show off your fun ideas with a short presentation please let me know. This is a LIVE social event with snacks. webpage <https://sites.google.com/view/deanza3dprint/home> Join our Discord <https://discord.gg/cDbrD6b3jX>
- Hey everyone! Me and my friends are starting a web developers club at De Anza, and we are passionate about creating a project-based club focusing on giving our members the opportunity to work together on both ends, and we're looking for people who are interested in becoming members or officers! Feel free to dm me or Darin for more info
- Hello! The Business: Intersectional Economics Network (B.I.E.N) is a club dedicated to exploring the intersection of business and economics with social identities such as race, gender, class, sexuality, and ability. Through critical analysis and discussion of economic systems and policies, we aim to identify and address the ways in which marginalized communities are impacted. Our goal is to promote greater diversity, equity, and inclusion within the business world through evidence-based research and analysis. Feel free to DM me if you are interested!!!

6. **ICC Advisor Announcements:**

- The Pride Flag raising ceremony is going to be held on June 5th, 10 am by the administration building.
- On June 6th there is going to be a conference which is going to have performances, workshops and guest speakers and a lot of stuff related to LGBTQ + topics and empowerment.

- It is with a heavy heart that I share this petition written by HEFAS at De Anza as a result of the armed Border Patrol being present at the Career Fair a couple weeks ago. As you can imagine, this caused a lot of harm to students and staff that were unaware that they would be present and armed. HEFAS is requesting our campus community and partners to sign this petition as individuals and organizations in support for asking two main things:
 - Requesting an apology and acknowledgement of the harm caused to students and staff.
 - Demanding the FHDA District to establish policies that make the district a sanctuary 2-college space for student and staff.
 - **To find the full statement see attachment or go to: <https://tinyurl.com/hefaspetition> or [link to google doc](#)**
- The ICC Finale Representative Meeting is on Wednesday, June 14th. Club representatives are invited to attend the meeting. Food, snacks and beverages will be provided during the meeting. The perfect attendance of the quarter award and the perfect attendance of the year will be announced during the meeting.
- The last agenda meeting of the quarter is on June 12th. If there are any budget requests that are needed to be made, please submit it as soon as possible so that it can be reviewed and set as an item in our next representative meeting.
- Please note that the funds for the budget request comes from the Fund 41 account which will be accessible until June 30th. Therefore, **all the events have to be held before the 30th as well as submitting the event expenses.**
- If you are interested in getting a club locker or if you are trying to receive your updated club locker combination for your existing locker, please check in with the ICC Secretary in the Office of College life during his office hours (Monday - Thursday, 10:30am - 1:30pm).

The following are updates to club status since the previous ICC Rep Meeting (5/31)

7. **Club(s) on Probation: (6)**

*Clubs noted with ** still need to confirm re: their Financial Roster*

- Business Information Technology (BIT)
- College Leap
- Competitive Program Club
- Psychology Club
- She In Us
- Phi Beta Lambda – Future Business Leaders of America @ De Anza

8. **Inactive Club(s): (67)**

- Metaverse
- Thinkers and Tinkerers

9. **Club(s) On Trial:(8)**

- De Anza Soccer Association
- B.I.E.N. – Business: Intersectional Economics Network
- Women in Business

- Best Buddies at De Anza
- ASCII Graphics Game Club
- De Anza Dunkaroos

10. **New and Reactivated Club(s): (2)**

- Volleyball Club, De Anza
 - Since we are new, we are hoping to have get some trainings started during the summer and plan more of those once the full quarter starts again.
- Ukrainian Student Association @ De Anza
 - This club is started as a sort of a way to welcome students who want to know more about the Ukrainian culture and lifestyle. This club is also a sort of way to support Ukraine during this period of time.

11. **Active Clubs: (52)**

- Photography Club

12. **Calendars:**

12.1 ICC/Club Calendar of Events

- 2023-2024 ICC Vice Chair Application NOW OPEN until **Wednesday May 31st 2:30 PM PT**. To learn more, visit the [Join the ICC page](#), or check out the [Vice Chair Application](#).
- **Deadline for new club officer elections:** by week 6 of spring.
- Financial orientation for 2023-2024 club officers. Wednesday, June 7th, 1:30pm-2:30pm.

12.2 DASG Calendar of Events

13. **ICC/Club Account Balance Status as of May 26, 2023 (changes from 5/26 highlighted and changes with Events Award, Allocations still pending):**

Club/ICC Allocation Account	(#41-54730)	\$2,901.12
ICC Allocation-New Club Account	(#41-54720)	\$500.00
ICC Events Award Account	(#41-54600)	\$2,525.00
ICC Inactive Hold	(#44-4300)	\$14,114.13
ICC Scholarship Account	(#44-4310)	\$12,671.09
ICC	(#44-4320)	\$6,170.03

14. **Reports**

ICC Chairperson & DASG Liaison: Cedric Buenviaje

ICC Chair of Equity: Silmi Sultaan

ICC Chair of Programs: Ruchira Danavadi

- ICC Vice Chair of Programs: Arshiya Rahgozar

ICC Chair of Finance: Will Wu

- ICC Vice Chair of Finance: Joel Ng

ICC Chair of Marketing: Alena Yuan

- ICC Vice Chair of Marketing: Britney Calimlim

Office Hours:

- **Cedric Buenviaje, ICC Chairperson:**
 - Friday, 11:00am-1:00pm online
 - Zoom link: <https://fhda-edu.zoom.us/j/82638993865>
- **Silmi Sultaan, ICC Chair of Equity:**
 - Monday 4:00pm-5:00pm, Tuesday 2:00pm-3:00pm in-person ICC Office and online
 - Zoom link: <https://fhda-edu.zoom.us/j/7314129470?pwd=TENpMnVlNGp5Y2lzTE9VdGtHVtNXdz09>
- **Will Wu, ICC Chair of Finance:**
 - Monday, 11:30am-1:30pm in-person ICC Office
- **Joel Ng, ICC Vice Chair of Finance:**
 - Friday, 10:00am-12:00pm online
 - Zoom link: <https://fhda-edu.zoom.us/j/4772443065>
- **Ruchira Danavadi, ICC Chair of Programs:**
 - Tuesday 4:30pm-5:30pm, Wednesday 12:30pm-1:30pm, in-person ICC Office
- **Arshiya Rahgozar, ICC Vice Chair of Programs:**
 - Thursday, 10:00am-12:00pm online
 - Zoom link: <https://fhda-edu.zoom.us/j/88366954418>
- **Alena Yuan, ICC Chair of Marketing:**
 - Thursday, 10:00am-12:00pm online
 - Zoom link: <https://fhda-edu.zoom.us/j/83118427862?pwd=MOVFOXmxUnBVQWpaSkQ2V0JTRTM2QT09>
- **Britney Calimlim, ICC Vice Chair of Marketing:**
 - Tuesday 10:00am-12:00pm online
 - Zoom link: <https://fhda-edu.zoom.us/j/84782470137?pwd=V25lcGIVWUxteDN3RmhUQ2dsREhMQT09>
- **Sean Htet, ICC Secretary:**
 - Tuesdays & Wednesdays, 10:30am-11:30am in the Office of College Life
- **Maritza Arreola, ICC Advisor:**
 - by appointment (email to schedule)

15. **Business Items**

(Business Item I) - ICC Code Changes: Parliamentary Authority (Info/Discussion)

Presenter:, Cedric Buenviaje, ICC Chairperson and Maritza Arreola, ICC Advisor

- This business item is to review and discuss the proposed change to the ICC Codes to change parliamentary authority from the standard code of parliamentary procedure to Robert’s rules of order.
 - Revisions can be found on page 10 (Article IV, Section 1.B.)
 - Explained how the Robert’s Rule of Order is much easier to find training materials for new incoming student leaders.

(Business Item II) – End of Fiscal Year and Financial Reminders

(Info)

Presenter: Maritza Arreola, ICC Advisor & Jennifer Nguyen, Student Accounts Accounting Assistant

- This item is to review and answer questions about club accounts, reimbursements and the end of the school year.
 - When you request for a reimbursement, please make sure that it includes the advisor’s signature at the bottom of the form. Please note that the advisor’s signature must match with the one from the financial roster.
 - If you are a President of the club and want to request funds, please remember to have your Treasure or your Vice President to sign the form.
 - Please submit a detail pay receipt that includes information on your payment type (visa, credit card, etc.).
 - Please make sure that the person who paid is the one who is getting named (legal name) at the Requisition form.
 - Please make sure that you have enough money in your club account before submitting it.
 - When filling out the event request form, please remember to write the meeting time and duration and a list of the members that attended. Please also note that the district has become a lot stricter with anything related to food to make sure that the expenses are used in the correct way.
 - Please note that the funds for the budget request comes from the Fund 41 account which will be accessible until June 30th. Therefore, all the events have to be held before the 30th as well as submitting the event expenses.

(Business Item III) – Potential Code Change Discussion

(Info/Discussion)

Presenter: Cedric Buenviaje, ICC Chairperson & Maritza Arreola, ICC Advisor

- This item is to skim through the ICC Codes and solicit feedback on potential changes for the next academic year.
 - Reviewed the ICC Codes and discussed about changes that can be made for next year.

16. Roll Call

Clubs	Attendance
3D Printing Club	X
4 Elements Hip Hop Club	AB

Ability De Anza	AB
Accounting Club	AB
Active Minds at De Anza	AB
Ad Astra Programming	AB
Algorith Me!	AB
Almost Three-Comma Club	AB
Anime Club	AB
Art Guild, De Anza	X
Artificial Intelligence at De Anza	AB
Artificial Intelligence World	X
ASCII Graphics Game Club	AB
Association for Computing Machinery (ACM)	X
Auto Tech Club	X
B.I.E.N. - Business: Intersectional Economics Network	X
Badminton Club, De Anza (DABC)	X
Best Buddies at De Anza	X
Black Student Union	X
Book Club, De Anza	X
Brain Trainer, De Anza	AB
Bravo Drama Appreciation and Acting Club	AB
Burmese Student Association (BURSA)	X
Business Information Technology (BIT)	AB
Car Infotainment System	AB
Career Development Club	X
Cheer Team, De Anza	AB
Chess Club	AB
Chinese Students and Scholars Association (CSSA)	AB
Christian on Campus	X

Circle K, De Anza	AB
Click the World	AB
College Leap	AB
Competitive Programming Club	AB
Computer Assisted Science Club	AB
Creative Writers, De Anza	X
Cryptography Club	AB
Culinary Arts Club	AB
Cyberpunks	X
D.E.A.S.A (De Anza East African Student Association)	X
Data Algorithm to Ace (DATA)	AB
Data Structure Club	AB
De Anza Dunkaroos	AB
De Anza Soccer Association	X
DECA	AB
Developers' Guild	X
Dungeons and Dragons Club	AB
Economics Students Honor Society	AB
Engineering Society, De Anza	X
Entrepreneurs and Technology	X
Environmental Monitoring Society	X
eSports Club	X
Explorers' Nest	AB
Fellowship of Overseas Students (FOS)	X
Financial Literacy Club, De Anza	AB
G.R.A.N.D. Dance (Generosity, Respect, And, Nurturing, Dancers)	AB
Game Dev Club	AB
Global Investment Strategy (GIS)	AB

Google Developers Student Club	AB
Habitat for Humanity De Anza	AB
Health and Medical Sciences	AB
History Club	AB
Hong Kong Student Association	AB
ICT (Information & Communications Technology) Club	AB
Injoy Cultural Club	AB
Inspire Biology Club	X
Integral Association @fdE=Anz(a) + C	AB
International Students Connection, De Anza	X
InterVarsity Christian Fellowship at De Anza College	X
Iranian Student Association	AB
Japanese Student Association (JSA)	X
Korean Student Association (KSA)	AB
K-Pop Dance Club	X
Kyrgyz and CIS Students Association (KGIS)	X
Latine Student Union	AB
LGBTQ+ Alliance, De Anza	X
Malaysian and Singaporean Association	X
Marketing Club	AB
Math Club	AB
Mathematical Investment and Trading Society (MITS)	X
Medical Outreach Association	X
Meditation Club at De Anza	AB
Metaverse	AB
Mobile Applications Club (MAC)	AB
Model United Nations Club, De Anza	AB

Movie Appreciation Club	AB
Movimiento Estudiantil Chicano de Aztlán (M.E.Ch.A.)	AB
Music and Volunteering Association (MVA)	X
Muslim Student Association, De Anza (MSA)	X
Outdoor Club of De Anza College	X
Pakistani Student Association	X
Palgorithm	AB
Permas Indonesian Students Organization (PISO)	AB
Phi Beta Lambda - Future Business Leaders of America @ De Anza	X
Philosophy Forum	AB
Photography Club	AB
Pokemon Go Trading Club	X
Power of Physics (POP)	X
Production Club	AB
Progressive Students Union, De Anza	AB
Psychology Club	X
Public Health Support and Advocacy	AB
PUSO (Pilipino Unity Student Organization)	AB
Red Cross, De Anza (DARC)	AB
Robotics and A.I Club (RAI)	X
Second Journey	AB
She In Us	X
Shotokan Karate Club	X
Sociology Club	AB
South Asian Student Society (SASS)	AB
Southeast Asian Student Association (SEASA)	AB
Student Nurse Organization (SNO)	X

Student-Athlete Advisory Council (SAAC)	AB
Sunrise De Anza	AB
Taiwanese Student Association	X
The Engineering Technology Club	AB
The ESL Club	AB
Thinkers and Tinkerers	X
Touch Green Club	AB
Traditional Chinese Culture Club	AB
Triathlon Club, De Anza	AB
Ukrainian Student Association @ De Anza	X
Ultimate Frisbee Club, De Anza	X
UNICEF De Anza	AB
Vietnamese Student Association (VSA)	X
Visual Music League	AB
Volleyball Club, De Anza	X
Web Design Club	AB
Web Developers, De Anza	AB
Whole Cake Club	AB
Women in Business	X
Women in Computer Science	X
Women's March Youth Empower, De Anza	AB
Young Americans for Liberty	AB
Zero Waste & Climate Awareness Club	AB

17. **Adjournment**

- ICC Chairperson, Cedric Buenviaje, called the adjournment at 2:30pm.