

Approved 2/4/25 as presented.

DE ANZA COLLEGE CURRICULUM COMMITTEE MINUTES

Tuesday, January 14, 2025

2:30pm - 4:00pm

Location: Staff Development Lab – MLC 243

PRESENT:

Mike Appio (AT)
Bob Kalpin (BH)
Marco Marquez (CA)
Michele Fritz (CB)
Sandra Li (CB)
Ryan Chu (DASG)
Hua-Fu Liu (IC)
Chris Deming (PS)

Vinh Nguyen (PS)
Ramona Gabriel (SS)
Thomas Ray (Division Dean Rep.)
Derrick Felton (FA Rep.)
Christa Steiner (Articulation Officer)
Sam Bliss
(Administrative Co-Chair, tie vote)

Sukhjit Singh (Faculty Co-Chair, tie-
vote)
Zack Judson
(Faculty Vice Chair – nv,
Content Review Liaison)
Mi Chang (Curriculum Secretary - nv)
Ashley Egbert
(Curriculum Secretary - nv)

ABSENT:

Cathy Phongsamran (DS), Katelyn Endow (LA, LR), Joe D’Agostino (PE), Betty Inoue (ST), Mary Clark-Tillman (Curriculum Coordinator - nv)

GUESTS:

Mehrdad Khosravi, Marie Morley

1. **Approval of today’s agenda** – **APPROVED** – (M/S/C—Appio/Kalpin) – as presented.
2. **APPROVAL OF MINUTES:**
 - a. December 3, 2024, Minutes – **APPROVED** – (M/S/C—Fritz/Marquez) – as amended:
 - Add Erik Woodbury as a guest.
3. **CONSENT CALENDAR:**
 - a. **APPROVED, effective Fall 2026:** Date: November 22, 2024
From: Fatemeh Yarahmadi
To: Curriculum Committee
Subject: Deletion, effective, Fall 2026

Delete:
MATH 241
MATH 242
MATH 243

-signed by Fatemeh Yarahmad
-signed by Mehrdad Khosravi, PS Division Dean

Approved 2/4/25 as presented.

4. **ACTION CALENDAR – APPROVED** – (M/S/C—Ray/Appio) – as presented.

If a course is passed by the Curriculum Committee, it is “**conditionally approved**” pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

a.	<p>APPROVED, effective Spring 2025: KNES 25A Initiator: Rachel Catuiza Title: Stretching</p> <p>Online</p> <p><u>Approved Curriculum Consensus Vote Items: NONE</u></p>
b.	<p>APPROVED, effective Spring 2025: KNES 25AX Initiator: Rachel Catuiza Title: Stretching</p> <p>Online</p> <p><u>Approved Curriculum Consensus Vote Items: NONE</u></p>
c.	<p>APPROVED, effective Fall 2025: DMT 77A Initiator: Mike Appio Title: Special Projects in Manufacturing and CNC/Mastercam Certification Level 1 Unit(s): 2 Lab Hour(s): 6</p> <p>5-Year Review Program Applicable CSU Transferable</p> <p><u>Approved Curriculum Consensus Vote Items:</u> —See Appendix A for required and/or recommended changes.</p>
d.	<p>APPROVED, effective Fall 2025: DMT 77B Initiator: Mike Appio Title: Special Projects in Manufacturing and CNC/Mastercam Certification Level 2 Unit(s): 2 Lab Hour(s): 6</p> <p>5-Year Review Program Applicable CSU Transferable</p> <p><u>Approved Curriculum Consensus Vote Items:</u> —See Appendix A for required and/or recommended changes.</p>
e.	<p>APPROVED, effective Fall 2025: DMT 77C Initiator: Mike Appio Title: Special Projects in Manufacturing and CNC/Mastercam Certification Level 3 Unit(s): 2 Lab Hour(s): 6</p>

	<p>5-Year Review Program Applicable CSU Transferable</p> <p><u>Approved Curriculum Consensus Vote Items:</u> —See Appendix A for required and/or recommended changes.</p>
f.	<p>APPROVED, effective Fall 2025: JOUR 62A Initiator: Farideh Dada Title: Freelance Reporting for Student Media Unit(s): 1 Lab Hour(s): 3</p> <p>5-Year Review Program Applicable CSU Transferable Online & Hybrid</p> <p><u>Approved Curriculum Consensus Vote Items:</u> —See Appendix A for required and/or recommended changes.</p>
g.	<p>APPROVED, effective Fall 2025: JOUR 62B Initiator: Farideh Dada Title: Freelance Photography for Student Media Unit(s): 1 Lab Hour(s): 3</p> <p>5-Year Review Program Applicable CSU Transferable Online & Hybrid</p> <p><u>Approved Curriculum Consensus Vote Items:</u> —See Appendix A for required and/or recommended changes.</p>
h.	<p>APPROVED, effective Fall 2025: JOUR 62C Initiator: Farideh Dada Title: Freelance Video Production for Student Media Unit(s): 1 Lab Hour(s): 3</p> <p>5-Year Review Program Applicable CSU Transferable Online & Hybrid</p> <p><u>Approved Curriculum Consensus Vote Items:</u> —See Appendix A for required and/or recommended changes.</p>
i.	<p>APPROVED, effective Fall 2025: JOUR 62D Initiator: Farideh Dada Title: Freelance Digital Production for Student Media Unit(s): 1 Lab Hour(s): 3</p>

	<p>5-Year Review Program Applicable CSU Transferable Online & Hybrid</p> <p><u>Approved Curriculum Consensus Vote Items:</u> —See Appendix A for required and/or recommended changes.</p>
j.	<p>APPROVED, effective Fall 2025: JOUR 62E Initiator: Farideh Dada Title: Freelance Graphic Production for Student Media Unit(s): 1 Lab Hour(s): 3</p> <p>5-Year Review Program Applicable CSU Transferable Online & Hybrid</p> <p><u>Approved Curriculum Consensus Vote Items:</u> —See Appendix A for required and/or recommended changes.</p>
k.	<p>APPROVED, effective Fall 2025: JOUR 62F Initiator: Farideh Dada Title: Freelance Copy Editing for Student Media Unit(s): 1 Lab Hour(s): 3</p> <p>5-Year Review Program Applicable CSU Transferable Online & Hybrid</p> <p><u>Approved Curriculum Consensus Vote Items:</u> —See Appendix A for required and/or recommended changes.</p>
l.	<p>APPROVED, effective Fall 2025: JOUR 90 Initiator: Farideh Dada Title: Introduction to Multimedia Reporting Unit(s): 4 Lec Hour(s): 4</p> <p>5-Year Review Program Applicable CSU Transferable Online & Hybrid</p> <p><u>Approved Curriculum Consensus Vote Items:</u> —See Appendix A for required and/or recommended changes.</p>
m.	<p>APPROVED, effective Fall 2025: KNES 2B Initiator: Danielle Altman Title: Deep Water Running</p>

	<p>Unit(s): .5 Lab Hour(s): 2 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE</p> <p><u>Approved Curriculum Consensus Vote Items:</u> —See Appendix A for required and/or recommended changes.</p>
n.	<p>APPROVED, effective Fall 2025: KNES 2BX Initiator: Danielle Altman Title: Deep Water Running Unit(s): 1 Lab Hour(s): 3 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE</p> <p><u>Approved Curriculum Consensus Vote Items:</u> —See Appendix A for required and/or recommended changes.</p>
o.	<p>APPROVED, effective Fall 2025: KNES 5B Initiator: Rachel Catuiza Title: High Intensity Indoor Cycling Unit(s): .5 Lab Hour(s): 2 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE</p> <p><u>Approved Curriculum Consensus Vote Items:</u> —See Appendix A for required and/or recommended changes.</p>
p.	<p>APPROVED, effective Fall 2025: KNES 5BX Initiator: Rachel Catuiza Title: High Intensity Indoor Cycling Unit(s): 1 Lab Hour(s): 3 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE</p> <p><u>Approved Curriculum Consensus Vote Items:</u></p>

	<p>—See Appendix A for required and/or recommended changes.</p>
q.	<p>APPROVED, effective Fall 2025: KNES 9A Initiator: Cheryl Owiesny Title: Interactive Cardiovascular Fitness and Activity Tracking 1 Unit(s): .5 Lab Hour(s): 2 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE Online</p> <p><u>Approved Curriculum Consensus Vote Items:</u> —See Appendix A for required and/or recommended changes.</p>
r.	<p>APPROVED, effective Fall 2025: KNES 9AX Initiator: Cheryl Owiesny Title: Interactive Cardiovascular Fitness and Activity Tracking 1 Unit(s): 1 Lab Hour(s): 3 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE Online</p> <p><u>Approved Curriculum Consensus Vote Items:</u> —See Appendix A for required and/or recommended changes.</p>
s.	<p>APPROVED, effective Fall 2025: KNES 9B Initiator: Cheryl Owiesny Title: Interactive Cardiovascular Fitness and Activity Tracking 2 Unit(s): .5 Lab Hour(s): 2 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE Online</p> <p><u>Approved Curriculum Consensus Vote Items:</u> —See Appendix A for required and/or recommended changes.</p>
t.	<p>APPROVED, effective Fall 2025: KNES 9BX Initiator: Cheryl Owiesny Title: Interactive Cardiovascular Fitness and Activity Tracking 2 Unit(s): 1 Lab Hour(s): 3</p>

	<p>Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE Online</p> <p><u>Approved Curriculum Consensus Vote Items:</u> —See Appendix A for required and/or recommended changes.</p>
u.	<p>APPROVED, effective Fall 2025: KNES 19B</p> <p>Initiator: Rusty Johnson Title: Strength Development 2 Unit(s): .5 Lab Hour(s): 2 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE</p> <p><u>Approved Curriculum Consensus Vote Items:</u> —See Appendix A for required and/or recommended changes.</p>
v.	<p>APPROVED, effective Fall 2025: KNES 19BX</p> <p>Initiator: Rusty Johnson Title: Strength Development 2 Unit(s): 1 Lab Hour(s): 3 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE</p> <p><u>Approved Curriculum Consensus Vote Items:</u> —See Appendix A for required and/or recommended changes.</p>
w.	<p>APPROVED, effective Fall 2025: MUSI 9A</p> <p>Initiator: James Schneider Title: Jazz Piano I Unit(s): 1.5 Lec Hour(s): 1 Lab Hour(s): 2 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable</p> <p><u>Approved Curriculum Consensus Vote Items:</u> —See Appendix A for required and/or recommended changes.</p>

x.	<p>APPROVED, effective Fall 2025: MUSI 9B Initiator: James Schneider Title: Jazz Piano II Unit(s): 1.5 Lec Hour(s): 1 Lab Hour(s): 2 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable</p> <p><u>Approved Curriculum Consensus Vote Items:</u> —See Appendix A for required and/or recommended changes.</p>
y.	<p>APPROVED, effective Fall 2025: MUSI 9C Initiator: James Schneider Title: Jazz Piano III Unit(s): 1.5 Lec Hour(s): 1 Lab Hour(s): 2 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable</p> <p><u>Approved Curriculum Consensus Vote Items:</u> —See Appendix A for required and/or recommended changes.</p>

5. **OTHER BUSINESS:**

a. Course Sunset Policy Consideration: 1. Suspend or 2. Delete – Singh

- Depending on decision on Course Sunset Policy – List of courses to be marked for suspension or deletion
- Curriculum Committee and Academic Senate approved the course sunset policy. Institutional Research would run a report for a list of courses that have not been offered in the last three years. Divisions/Departments would then have 45 days to respond with a justification and plan of offering or a deletion request. If no request was received the course would be up for deletion. Does the committee want to proceed with the deletion given the impact the deletions would have on certificates and degrees or would they like to suspend instead. A suspension would mean that it would stay in the catalog but not be able to be offered and the division/department would have the year to respond.
- **APPROVED** – (M/S/C—Judson/Deming) to make an exception for special projects courses for this list and revisit what to do with them in the future.
- **APPROVED** – (M/S/C—Fritz/Judson) table the discussion to the next in-person on what to do with the remaining courses that did not submit to give time for the division curriculum representatives to discuss with their respective areas.

b. eLumen Workflow Updates and eLumen Reports Training – Chang

Approved 2/4/25 as presented.

- eLumen workflows are all currently open
- Training sessions have all been posted
- Workflow changes include changes to stage names to make it clear what is being reviewed at each stage
- Summary of Revisions and ESGC tabs have been removed
- G and H Matrix changes
- Attachments – please DO NOT remove attachments as once they are removed, they are gone forever
- Transferability & Gen. Ed. Rights have been removed for faculty to have a discussion with the AO regarding changes to this area
- Deletion of courses and programs have been moved from an Adobe Sign process to a workflow in eLumen
- Overall, information on the Curriculum’s website have been updated to state that if a workflow does not make it to the stage before the last by the deadline, the course will be suspended and the workflow deleted. For programs, the workflow will be deleted. This is so that any yearly changes can be made appropriately and eLumen opened in a timely manner
- January, 29, 2025 is the new course/program deadline. On January 30, the Adobe Sign requests will be taken off line for no new requests
- March 26, 2025 is the stage 2 deadline. On March 27, all workflows will be turned off so that no new workflows will not be able to be initiated
- May 28, 2025 is the final deadline. Any courses not in stage 13 will be have their workflows deleted and the course suspended. Any programs not in stage 9 will have their workflows deleted

c. Public Comments

- Bliss - BOG is going to approve Title 5 changes that a “COR shall include DEI language.”
- Ray – would like introductions for some of the newer committee members.
- Chu – recommends communicating with the students about the courses on the sunset list.

6. **MEETING ADJOURNED** – (M/S/C—Kalpin/Marquez)

APPENDIX A

<u>DMTD077A</u>		
Area	Edit Type	Edit
Basic Course Information - Course Justification	Required	Course Justification - in the sentence indicating a program that this course belongs on, only state ONE program
Specification - Methods of Evaluation	Required	Edit or add a sub-topic indicating the final exam/project/paper

<u>DMTD077B</u>		
Area	Edit Type	Edit
Basic Course Information - Course Justification	Required	Course Justification - in the sentence indicating a program that this course belongs on, only state ONE program
Specification - Methods of Evaluation	Required	Edit or add a sub-topic indicating the final exam/project/paper

<u>DMTD077C</u>		
Area	Edit Type	Edit
Basic Course Information - Course Justification	Required	Course Justification - in the sentence indicating a program that this course belongs on, only state ONE program
Specification - Methods of Evaluation	Required	Edit or add a sub-topic indicating the final exam/project/paper

<u>JOURD062A</u>		
Area	Edit Type	Edit
Specification - Essential Student Materials	Required	Please remove access to internet but keep the need for a computer with camera

Approved 2/4/25 as presented.

Specification - Essential College Facilities	Required	Please remove access to internet as it is assumed all classes have internet
Specification - Essential College Facilities	Required	If adobe creative suite is needed, please state that. Otherwise please remove.

JOURD062B

Area	Edit Type	Edit
Specification - Essential Student Materials	Required	Please remove access to internet but keep the need for a computer with camera
Specification - Essential College Facilities	Required	Please remove access to internet as it is assumed all classes have internet
Specification - Essential College Facilities	Required	If adobe creative suite is needed, please state that. Otherwise please remove.

JOURD062C

Area	Edit Type	Edit
Specification - Essential Student Materials	Required	Please remove access to internet but keep the need for a computer with camera
Specification - Essential College Facilities	Required	Please remove access to internet as it is assumed all classes have internet
Specification - Essential College Facilities	Required	If adobe creative suite is needed, please state that. Otherwise please remove.

JOURD062D

Area	Edit Type	Edit
Specification - Essential Student Materials	Required	Please remove access to internet but keep the need for a computer with camera

Approved 2/4/25 as presented.

Specification - Essential College Facilities	Required	Please remove access to internet as it is assumed all classes have internet
Specification - Essential College Facilities	Required	If adobe creative suite is needed, please state that. Otherwise please remove.

JOURD062E

Area	Edit Type	Edit
Specification - Essential Student Materials	Required	Please remove access to internet but keep the need for a computer with camera
Specification - Essential College Facilities	Required	Please remove access to internet as it is assumed all classes have internet
Specification - Essential College Facilities	Required	If adobe creative suite is needed, please state that. Otherwise please remove.

JOURD062F

Area	Edit Type	Edit
Specification - Essential Student Materials	Required	Please remove access to internet but keep the need for a computer with camera
Specification - Essential Student Materials	Required	If adobe creative suite is needed, please state that. Otherwise please remove.
Specification - Essential College Facilities	Required	Please remove access to internet as it is assumed all classes have internet
Specification - Essential College Facilities	Required	If adobe creative suite is needed, please state that. Otherwise please remove.

JOURD090.

Area	Edit Type	Edit
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Approved 2/4/25 as presented.

Basic Course Information - Course Justification	Required	Course Justification - in the sentence indicating a program that this course belongs on, only state ONE program
Specification - Essential Student Materials	Required	Please remove access to internet but keep the need for a computer with camera
Specification - Essential Student Materials	Required	If adobe creative suite is needed, please state that. Otherwise please remove.
Specification - Essential College Facilities	Required	Please remove access to internet as it is assumed all classes have internet
Specification - Essential College Facilities	Required	If adobe creative suite is needed, please state that. Otherwise please remove.

KNESD002B

Area	Edit Type	Edit
Specification - Methods of Evaluation	Required	Review texts/references and update to reflect current publication/years. Ensure the same edit between KNES 2B and KNES 2BX
Outline - Course Outline	Required	Begin with a Bloom's Taxonomy verb - see https://www.deanza.edu/curriculum/guides/blooms.html for a list of Bloom's verbs. C. "Ability" to utilize the basic concepts of exercise physiology. Verb first. Consider "Utilize..." . Ensure the same edit between KNES 2B and KNES 2BX
Learning Outcomes - Course Objectives	Required	Edit the corresponding objective to match the above change

De Anza GE Form

Area	Edit Type	Edit
Criteria 2	Required	Need to add "written" communication with collaborative exercises besides oral communication.

<u>KNESD02BX</u>		
Area	Edit Type	Edit
Specification - Examples of Primary Texts and References	Required	Review texts/references and update to reflect current publication/years. Ensure the same edit between KNES 2B and KNES 2BX
Outline - Course Outline	Required	Begin with a Bloom's Taxonomy verb - see https://www.deanza.edu/curriculum/guides/blooms.html for a list of Bloom's verbs. C. "Ability" to utilize the basic concepts of exercise physiology. Verb first. Consider "Utilize..." . Ensure the same edit between KNES 2B and KNES 2BX
Learning Outcomes - Course Objectives	Required	Edit the corresponding objective to match the above change

<u>KNESD005B</u>		
Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure the same edit between KNES 5B and KNES 5BX
Specification - Examples of Primary Texts and References	Required	Review texts/references and update to reflect current publication/years. Ensure the same edit between KNES 5B and KNES 5BX

De Anza GE Form

Area	Edit Type	Edit
Criteria 1	Required	Add "#1" after "Method of Evaluations" to indicate which section it refers to.
Criteria 2	Required	Need to add "oral" communication exercises.
Criteria 6	Required	Add "#4" after "Method of Evaluations" to indicate which section it refers to.

KNESD05BX

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure the same edit between KNES 5B and KNES 5BX
Specification - Examples of Primary Texts and References	Required	Review texts/references and update to reflect current publication/years. Ensure the same edit between KNES 5B and KNES 5BX

De Anza GE Form

Area	Edit Type	Edit
Criteria 1	Required	Add "#1" after "Method of Evaluations" to indicate which section it refers to.
Criteria 2	Required	Need to add "oral" communication exercises.
Criteria 6	Required	Add "#4" after "Method of Evaluations" to indicate which section it refers to.

KNESD009A

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure the same edit between KNES 9A and KNES 9AX
Outline - Course Outline	Required	Begin with a Bloom's Taxonomy verb - see https://www.deanza.edu/curriculum/guides/blooms.html for a list of Bloom's verbs. E. Replace "Comprehend." Ensure the same edit between KNES 9A and KNES 9AX
Learning Outcomes - Course Objectives	Required	Edit the corresponding objective to match the above change
Outline - Course Outline	Required	Begin with a Bloom's Taxonomy verb - see https://www.deanza.edu/curriculum/guides/blooms.html for a list of Bloom's verbs. F. Replace "Comprehend." Ensure the same edit between KNES 9A and KNES 9AX

Approved 2/4/25 as presented.

Learning Outcomes - Course Objectives	Required	Edit the corresponding objective to match the above change
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De Anza GE Form

Area	Edit Type	Edit
Criteria 1	Required	Add "#1" after "Course outline" to indicate which section it refers to.
Criteria 2	Required	Please specify if the fitness program design meets the written assignment requirement.
Criteria 5	Required	Please make sure that this entry is consistent with KnesD09AX.
Criteria 6	Required	Add "#4" after "Method of Evaluations" to indicate which section it refers to.
Criteria 6	Required	Please make sure that this entry is consistent with KnesD09AX.

KNESD09AX

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure the same edit between KNES 9A and KNES 9AX
Outline - Course Outline	Required	Begin with a Bloom's Taxonomy verb - see https://www.deanza.edu/curriculum/guides/blooms.html for a list of Bloom's verbs. E. Replace "Comprehend." Ensure the same edit between KNES 9A and KNES 9AX
Learning Outcomes - Course Objectives	Required	Edit the corresponding objective to match the above change
Outline - Course Outline	Required	Begin with a Bloom's Taxonomy verb - see https://www.deanza.edu/curriculum/guides/blooms.html for a list of Bloom's verbs. F. Replace "Comprehend." Ensure the same edit between KNES 9A and KNES 9AX
Learning Outcomes - Course Objectives	Required	Edit the corresponding objective to match the above change

De Anza GE Form

Area	Edit Type	Edit
Criteria 2	Required	Please specify if the fitness program design meets the written assignment requirement.
Criteria 5	Required	Please make sure that this entry is consistent with KnesD09A.
Criteria 6	Required	Please make sure that this entry is consistent with KnesD09A.

KNESD009B

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure the same edit between KNES 9B and KNES 9BX
Outline - Course Outline	Required	Begin with a Bloom's Taxonomy verb - see https://www.deanza.edu/curriculum/guides/blooms.html for a list of Bloom's verbs. F. Replace "Comprehend." Ensure the same edit between KNES 9B and KNES 9BX
Learning Outcomes - Course Objectives	Required	Edit the corresponding objective to match the above change

De Anza GE Form

Area	Edit Type	Edit
Criteria 1	Required	Need to indicate which section it refers to.
Criteria 2	Required	Need to indicate which section it refers to.
Criteria 2	Required	and add oral and collaborative exercises
Criteria 3	Required	Need to indicate which section it refers to.

KNESD09BX

Area	Edit Type	Edit
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Approved 2/4/25 as presented.

Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure the same edit between KNES 9B and KNES 9BX
Outline - Course Outline	Required	Begin with a Bloom's Taxonomy verb - see https://www.deanza.edu/curriculum/guides/blooms.html for a list of Bloom's verbs. F. Replace "Comprehend." Ensure the same edit between KNES 9B and KNES 9BX
Learning Outcomes - Course Objectives	Required	Edit the corresponding objective to match the above change

De Anza GE Form

Area	Edit Type	Edit
Criteria 1	Required	Need to indicate which section it refers to.
Criteria 2	Required	Need to indicate which section it refers to.
Criteria 2	Required	Please add oral and collaborative exercises.
Criteria 3	Required	Need to indicate which section it refers to.
Criteria 4	Required	Please complete this section.
Criteria 5	Required	Please complete this section.

KNESD019B

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure the same edit between KNES 19B and KNES 19BX

De Anza GE Form

Area	Edit Type	Edit
Criteria 1	Required	Cite the area the response is coming from
Criteria 2	Required	Cite the area the response is coming from
Criteria 2	Required	and add oral and written communication with collaborative exercises

Approved 2/4/25 as presented.

Criteria 3	Required	Cite the area the response is coming from
Criteria 4	Required	Cite the area the response is coming from
Criteria 5	Required	Cite the area the response is coming from
Criteria 6	Required	Cite the area the response is coming from

<u>KNESD19BX</u>		
Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure the same edit between KNES 19B and KNES 19BX

De Anza GE Form

Area	Edit Type	Edit
Criteria 1	Required	Need to specifically indicate which section it refers to, such as Outline 1, 2, or 3.
Criteria 2	Required	Need to specifically indicate which section it refers to, such as Outline 1, 2, or 3.
Criteria 2	Required	and add oral and written communication with collaborative exercises
Criteria 3	Required	Need to specifically indicate which section it refers to, such as Outline 1, 2, or 3.
Criteria 4	Required	Need to specifically indicate which section it refers to, such as Outline 1, 2, or 3.
Criteria 5	Required	Need to specifically indicate which section it refers to, such as Outline 1, 2, or 3.
Criteria 6	Required	Need to specifically indicate which section it refers to, such as Outline 1, 2, or 3.

<u>MUSID009A</u>		
Area	Edit Type	Edit

Approved 2/4/25 as presented.

Outline - Course Outline	Required	Begin with a Bloom's Taxonomy verb - see https://www.deanza.edu/curriculum/guides/blooms.html for a list of Bloom's verbs. A. Replace "Understand.."
Learning Outcomes - Course Objectives	Required	Edit the corresponding objective to match the above change

<u>MUSID009B</u>		
None		

<u>MUSID009C</u>		
None		