

Environmental Career Pathway

Facility Manager

Standard Occupational Classification- 11-3013

Description: Plan, direct, or coordinate operations and functionalities of facilities and buildings. May include surrounding grounds or multiple facilities of an organization's campus.

Responsibilities:

- Monitor the facility to ensure that it remains safe, secure, and well-maintained.
- Prepare and review operational reports and schedules to ensure accuracy and efficiency.
- Set goals and deadlines for the department.
- Acquire, distribute and store supplies.
- Analyze internal processes and recommend and implement procedural or policy changes to improve operations.



Knowledge Required:

- Customer and Personal Service- Knowledge of principles and processes for providing customer and personal services. This includes customer needs assessment, meeting quality standards for services, and evaluation of customer satisfaction.
- Administration and Management- Knowledge of business and management principles involved in strategic planning, resource allocation, human resources modeling, leadership technique, production methods, and coordination of people and resources.
- Clerical- Knowledge of administrative and clerical procedures and systems such as word processing, managing files and records, and other office procedures and terminology.

Similar Careers:

- Property and Real Estate Managers- SOC 11-9041
- Administrative Service Managers- SOC 11-3011
- First Line Supervisors-Support Personnel- SOC 43-1011

Education Required:

- High School Diploma/GED- 34%
- Post Secondary Certificate/Degree-38%
- Bachelor's Degree- 24%

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Facility Manager- SOC 11-3013

More Info: <https://www.onetonline.org/link/summary/11-3011.00>

Preparing for this Career Pathway at De Anza:

● ***Key Classes To Take:***

ES 69A- Introduction to Facilities Management

ES 58- Introduction to Green Building

ES 71- Introduction to Sustainable Buildings

ES 78- Introduction to Energy Management Systems & Controls

ES 81- Leadership in Energy & Environmental Design/ Building Codes

BUS 10- Introduction to Business

BUS 56- Human Relations in the Workplace

BUS 65- Leadership

BUS 85- Business Communication

REST 50 - Real Estate Principles

● ***AS Degrees at De Anza Related to this Career Pathway:***

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- Facility and Sustainable Building Management

(<http://www.deanza.edu/es/emt/FMDegree.html>)

- Energy Management and Building Science

(<http://deanza.edu/es/emt>)

Professional Credentials and Networking Opportunities

- International Facility Management Association (IFMA)- CFM, FMP & SFP***
- ProFMI- ProFM Credential***

Projections for Facility Managers



Nationwide Facility
Managers jobs in the US in
2016- 282,000



Median Annual Salary in
2017- *\$96,180



Projected Job Growth-2016-2026
10- 14%- "FASTER THAN AVERAGE"
26,200 NEW JOBS NATIONWIDE

Most Common Industries For Facility Managers



Government



Education and Misc.



Healthcare



Business Buildings

*SOURCE: US BUREAU OF LABOR STATISTICS- 2018 Wage data; 2016-2026 Employment Projections
Projected Job Growth" represents the estimated change in total employment over the projections period
(2016-2026). "Projected Job Growth" represents openings due to growth and replacement