

APPROVED NOTES Executive Committee of the De Anza College Academic Senate

Agenda for February 5, 2018 Location: ADM 109

TIMES	TOPIC	PURPOSE	LEADER
2:30 – 2:35	I. Welcome	I	Chow
2:35 – 2:40	II. Approval of Agenda & Notes from January 29, 2018 meeting <ul style="list-style-type: none"> • Agenda approved, no objections • Notes approved, no objections https://docs.google.com/document/d/1JPTmGBZQuYaC-_0ZZegdf1aYLeyktqnbGg7N_7P11Q/edit?usp=sharing	A	Chow
2:40 -- 2:50	III. Needs & Confirmations <ul style="list-style-type: none"> • Biology Faculty Hiring Committee, no objections, approved • Computer Science Faculty Hiring Committee, no objections, approved • PM Chemistry Stockroom Clerk, no objections, approved https://docs.google.com/spreadsheets/d/1sjl2eqH8rfysuyF03eoR1fCrahpLNOyqzU7zl9mCVIU/edit?usp=sharing	I D A	Nguyen
2:50 – 2:55	IV. Courses Into Disciplines and Faculty Service Area (FSA) Review—Library & Counseling Faculty have had the opportunity to provide input <ul style="list-style-type: none"> • Library- done, no changes • Counseling- done, minor changes given to the committee • Alicia sent Business, Bio, and Women’s Studies digital copies of database. 	I D A	Setziol, De Toro, Dolen & Clem
2:55 – 3:05	V. Administrative Policy 4236 Advanced Placement Credit (3rd Reading) <ul style="list-style-type: none"> • Discussion, questions answered by Karen • Mary S motioned pending a particular word, seconded by Mary Pape, no oppositions, no abstentions, approved 	I D A	Chow
3:05 – 3:20	VI. Update on Meeting/Completing Accreditation Follow-Up Report <ul style="list-style-type: none"> • Mary Pape presented: https://www.deanza.edu/slo/ (“answering the recommendations” link) • All faculty need to use the official course outlines, a simple copy and paste to syllabi, and then submit the updated syllabi to the Division Office. • use “student learning outcomes” NOT “objectives” or other language • main areas to focus on is sending compliant syllabi to both divisions and updating Canvas • In order to avoid discrepancy between what is on Course Outline of Record (COR) in ECMS and what is on Nuventive (Tracdat), dept. chairs can no longer change/delete SLOs independently on Nuventive without emailing SLO coordinator (Mary Pape) first. “Flag” system has been edited to allow a 	I D	Pape

	<p>comment "COR Needs Revision" if the SLO is changed in Nuventive/Tracdat.</p> <ul style="list-style-type: none"> • Need a plan to make sure all SLOs are assessed • Ensuring regular and substantive interaction with the instructor and initiated by the instructor. Academic Senate already has a policy to recommend how to document/meet this recommendation. • Karen and Mary informed the committee that the deadline is March 1st, 2018 • http://www.deanza.edu/gov/academicsenate/pdf/regularlytimelyeffectivestudentfacultycontactguidelinesfinal.pdf • Bob Stockwell expressed concerns regarding where this could lead to with regards to performance based funding and standards. 		
3:20 – 3:25	<p>VII. SLO Convocation Funding Request (1st presentation)</p> <ul style="list-style-type: none"> • Request of \$600 for convocation • Date: Friday March 2nd • Will come back next week for 2nd presentation and action 	I D	Pape
3:25 – 3:35	<p>VIII. Committee Update: Instructional Planning and Budget Team (IPBT)</p> <ul style="list-style-type: none"> • https://drive.google.com/open?id=1P1tGQ02gdFE3mEEZ2dFe5a85OMXak ez 	I D	Nguyen
3:35 – 3:40	<p>IX. Good of the Order and Appreciations</p> <ul style="list-style-type: none"> • Blood drive, Mary S • Funding for NCORE available from Professional Development, Dawn 	I	All

A = Action D = Discussion I = Information

To access the agenda and meeting documents visit <http://www.deanza.edu/gov/academicsenate/>

OFFICERS AND SENATORS	Others
<p>Karen Chow- President Jim Nguyen –Vice President Alicia De Toro – Executive Secretary/Treasurer Yael Karmi-PT Mary Donahue - PT Paul Klingman– App Tech John Walton – App Tech Bob Kalpin – BHES Peter Miskin – BHES Mia Breen – Bus/CIS Mary Pape- Bus/CIS Milena Grozeva Levy- CA Elizabeth Mjelde - CA</p>	<p><i>Brian Murphy-DA Pres Stacey Cook-VPSS Christina Espinosa-Pieb-VPI Susan Cheu-VPFCO Lorrie Ranck- AVPI TBA-OSOD Marisa Spatafore-Mktng Bob Stockwell- FA Lorna Maynard–CS Elias Kamal – Student Trustee Mallory Newell-IR Moaty Fayek -Dean BS/CIS Renee Augenstein-Articulation</i></p>

Nellie Vargas-CD&E
Robert Alexander -- Counseling
[Rob Clem - Counseling](#)
Vacancy – DSPS
[Maria Delas-DSPS](#)
[Catie Cadge-Moore – IIS](#)
[Marc Coronado -- ICS/IIS](#)
[Cheryl Balm – PSME](#)
Chris Dileonardo- PSME
[Iva Tracey- LA](#)
Cecilia Deck, LA
[Laura Chin - SSH](#)
[My Linh Pham - SSH](#)
Arden Kragalott PE
[Scott Hertler- PE](#)
[Tom Dolen – LR](#)
[Mary Sullivan – SD](#)
Erik Woodbury - Curriculum Committee

Mary Bennett-Tenure Review
Sheila White-Daniels—Dean, Counseling
Nancy Canter-Dean CA
Alicia Cortez - Interim Dean, Equity and Engagement
Coleen Lee-Wheat-Dean PE
Isaac Escoto-FH Academic Senate
Mayra Cruz - District Academic Senate President
Pam Grey- AVPCO
Stacey Shears, Dean DSP&S
Anita Kandula-Dean BHES
Michele LeBleu-Burns- Dean, Stud Dev/EOPS
Rob Mieso- Associate VP of Student Services
Lisa Mandy- Dir Finan Aid
Tamica Ward—Enrollment Services Dean
Edmundo Norte-Dean IIS
Thomas Ray-Dean LA
Jerry Rosenberg-- Dean PSME
Judy Miner-Chancellor
Dawn Lee Tu – Office of Professional Development
Carolyn Wilkins- Green- Dean SSH
Kelly Swanson-Book Store
Mary Pape -SLO
David Ulate, De Anza Research & Planning